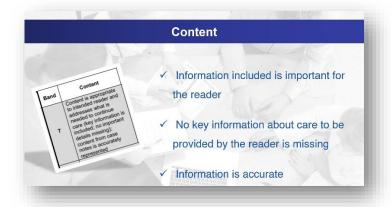
# OET Writing Meeting the assessment criteria: Conciseness & Clarity

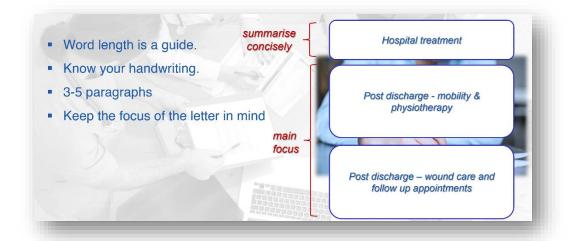


- Check the length of your letter
- Practice summarising and paraphrasing
- ✓ Have you provided only relevant information to the reader?

#### What do the descriptors mean?



## Length



#### **Irrelevancies**

Patient: Mr James Smith

Age: 68

Admission: 07/02/20

Diagnosis: Fractured right neck of femur (after a fall)

Treatment: Total right hip replacement

Past medical history: hypertension (ramipril 10mg daily)

03/03/1985 appendectomy

2014 total L hip replacement

Mr Smith
underwent an
appendectomy in
1985 and a total
left hip
replacement in
2014 He also has
hypertension and
takes ramipril
10mg daily.

## Summarising effectively

12/03/2020

cough for 4 days temperature 38C shivers at night tiredness

17/03/2020

continuous cough w/sputum temperature 38.4C

disturbed sleep mild SOB

20/03/2020

worsening cough w/sputum temperature 38.3C obvious difficulty breathing weakness & lethargy Mrs Richards presents with a 12 day history of a worsening cough with sputum, fever and lethargy. Today, she is short of breath and her temperature is 38.3C.

Mrs Richards initially presented on 12/3/2020 with a cough and a temperature of 38C. She also reported feeling shivers at night and tiredness. Mrs Richards returned 5 days later on 17/03 and the cough was still present with sputum and a fever of 38.4. She also had mild SOB and disturbed sleep. She has presented again today with further deterioration. Her cough has worsened, still with sputum and a she continues to have a fever, 38.3C.

#### Hospital treatment:

22/02/20 reviewed by hospital physio – range of motion (ROM) 1/5 power R leg

wound monitoring

analgesic for pain

23/02/20 hospital physio session – range of motion (ROM) 2/5 power R leg

able to mobilise with 1 person assist

24/02/20 hospital physio session – range of motion (ROM) 3/5 power R leg

able to mobilise independently (with crutches)

The hospital physiotherapy assessment included ROM during his 1st and 2nd session at 2/5 power in his right leg and he could mobilise with the assistance of 1 person. In his 3rd session, ROM was 3/5 and he is now able to mobilise independently with crutches.

In his 3rd, most recent hospital physiotherapy session, power in his right leg was 3/5, and he is currently able to mobilise independently with the help of crutches.



## Clarity

#### Discharge plan:

Paracetamol 1g as needed

Monitor wound

Help with ADLS

Staples removal (19/02/20)

Anti-embolic stocking (for 2 weeks)

Physiotherapy twice a week - Physio will contact retirement home

It would be appreciated if you could give painkillers as required and monitor the wound. Assistance with daily activities might be needed and removal of the staples is arranged on 19/02/20. The patient will be wearing anti-embolic stockings for 2 weeks and physiotherapy twice a week at the retirement home.

It would be appreciated if you could give paracetamol as required and monitor the wound. The removal of the staples has been arranged on 19/02/20. She will need to wear anti-embolic stockings for 2 weeks and assistance with daily activities will be needed. The physiotherapist will contact you regarding the sessions to be carried out twice a week at the retirement

Specialist Language Courses

12/03/2020 cough for 4 days

temperature 38C shivers at night tiredness

17/03/2020 continuous cough w/sputum

temperature 38.4C disturbed sleep mild SOB

20/03/2020 worsening cough w/sputum

temperature 38.3C obvious difficulty breathing weakness & lethargy

Mrs Richards presents with a 12 day history of a worsening cough with sputum, fever and lethargy. Today, she is short of breath and her temperature is 38.3C.

Mrs Richards presents with a cough with sputum which has worsened. She also has a fever, is short of breath.

